

## **Praja Foundation**

Victoria Building 1st Floor, Agiary Lane, Fort, Mumbai 400 001

Tel: 2261 8042 / 65252729

info@praja.org

www.praja.org

info@praja.org

www.praja.org

Date: 22<sup>nd</sup> May 2017

## Request for Proposal

Praja is a nonpartisan organization working towards enabling accountable governance in Mumbai. Praja conducts Data driven research and provides information on civic issues to citizens, media, and government administration and works with elected representatives to identify and address inefficiencies in their work processes, bridge the information gaps, and aid them in taking corrective measures. To know more about our work and goals, please visit www.praja.org.

We are inviting proposals for an annual contract for development of Communication collaterals (including infographics, edits and designs to various communications). Praja shall be providing the related data and text.

## Scope of Service

- Data Visualization, Conceptualisation and Designing of Infographics (3 to 6 every month).
- Sharing the final product with the Praja team within the agreed specified timeframe.
- Communication collaterals to be in a suitable format for upload on various social media platforms

Please send the quotation on your letterhead mentioning the specifications of service and charges including taxes as applicable, via email or in a sealed envelope by 20th June, 2017. For any queries kindly contact Ms. Priyanka Sharma (+91-022 – 6525 2729) or Ms Rashmi Kapoor. You can also e-mail us at priyanka@praja.org or rashmi@praja.org.